



Bob Holden
Governor

State of Missouri
OFFICE OF ADMINISTRATION

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Jacquelyn D. White
Commissioner

February 18, 2004

The Honorable Bob Holden and
Members of the General Assembly

I am pleased to submit the second annual Fleet Management Report for the calendar year ended December 31, 2003.

Section 37.450 RSMo. requires the State Fleet Manager to produce an annual report outlining the status of the state vehicle fleet and detailing recommendations for improvements and changes necessary for more efficient management of the fleet. The report consists of the following sections:

- A. Executive Summary
- B. Agency Fleet Coordinators
- C. 2003 Program Update
- D. Agency Fleet Compliance
- E. State Fleet Data
- F. 2004 Program Goals
- G. Agency Fleet Profiles

I believe you will find this report useful and informative. I thank you for your support as we strive to continue to improve the overall efficiency of the state vehicle fleet. This report is available in its entirety on the State Fleet Management website at <http://www.oa.mo.gov/gs/fm/index.htm>.

Sincerely,

A handwritten signature in black ink, reading "Jacquelyn D. White", is positioned above the printed name.

Jacquelyn D. White
Commissioner of Administration